

Mandeville High School Latin Club CONSTITUTION

Article I - Name

Section 1. The name of this organization shall be the Latin Club of Mandeville High School.

Section 2. At the discretion of its members and sponsor, this club may become affiliated with the National Junior Classical League, the Louisiana Junior Classical League, or both.

Section 3. The club motto: "Latina est gaudium – et utilis!" (Latin is a joy – and useful!)

Article II – Purpose

The purpose of this club shall be "To foster an interest in the Latin language and Roman culture among members, to perform community service, and to HAVE FUN and fellowship in the process!"

Article III – Membership

Any student enrolled in the 9th-12th grades of Mandeville High School, who subscribes to the stated purpose of the club, completes the application form for membership, and pays all club dues is eligible for membership.

Article IV – Officers (Consules)

Section 1. The primary officers (Consules) shall be a Triumvirate (consisting of Caesar, Antony and Lepidus), Scribe, Tax Collector, and Herald. They shall serve for a term as defined in the by-laws.

Section 2. An adult approved jointly by the school administration and club members shall act as club advisor/sponsor with no limited term of office. The club shall at all times have a designated sponsor.

Article V – Elections

Section 1. The club founder shall appoint the club consules during the inaugural year of the club.

Section 2. Members will be notified of upcoming election no later than one club meeting before the election. Nominations will be taken at meetings up to and including the electoral meeting.

Section 3. Other nominations may be added from the floor, and election shall be by a ballot.

Section 4. After the inaugural year of the club, election of officers shall be held during the month of April, and the scribe shall report the new officers to the advisor immediately upon their election.

Article VI – Meetings

Section 1. The time and place of the regular meetings of this club shall be determined by consultation of the advisor, officers and with the school administration.

Section 2. Meetings shall be held at least twice a month from September to April.

Article VII – Committees

Section 1. Committees shall be appointed as covered in the by-laws.

Section 2. Caesar and the club advisor shall serve as ex officio members of all committees and may appoint with approval of the executive committee such additional committees as are deemed necessary.

Article VIII – Amendments

Section 1. At least 2 weeks' notice of proposed amendments to this constitution shall be given all members.

Section 2. Amendments shall require for their adoption at least a two-thirds majority vote of all club members.

Section 3. Articles I, II, III, and IV shall not be altered or repealed without the concurrence of the advisor and school administration.

Article IX – By-laws

1. Membership: any student at Mandeville High School in Grades 9-12.
 - a. Membership requirements:
 1. Regular attendance at meetings
 2. Payment of club dues
 3. Participation in club fundraisers and service activities
 - b. Membership delinquencies
 1. Failure to regularly attend meetings or to participate in designated club activities or non-payment of dues will result in removal from the club's roster.
 2. Failure to follow the school's rules will result in immediate dismissal from the club.
2. Meeting (see Article VI of the constitution)
 - a. Time: 7:00 am or 5:45-6:30 pm or 2:35 pm (after school)
 - b. Place: Room 402
 - c. Quorum – a 2/3 majority of members
 - d. Special meetings will be held as needed in order to prepare for fundraiser or service events
3. Duties of the Officers (see Article IV of the constitution)
 - a. Caesar: runs meetings and supervises activities; assists advisor
 - b. Antony and Lepidus: assume duties of Caesar in Caesar's absence. Oversee preparation for club events.
 - c. Scribe: meeting attendance, minutes, club correspondence and maintains club calendar
 - d. Tax Collector: collects dues and oversees all disbursement of club funds
 - e. Herald: submission of news articles to Skipper Scoop, Crest, and local papersAll officers serve a term of one school year.
4. Subcommittees other than the executive committee and their duties (see article VII of the constitution)
 - a. Service Projects (Chariot Race)
 - b. Social
 - c. Other

5. Finance
 - a. Method of handling finances
 1. All dues and fees will be paid to the Tax Collector who will issue a receipt for all funds collected.
 2. All checks will be requested from the bookkeeper in writing at least one week prior to the date monies are due.
 - b. Dues
 1. Dues shall amount to \$15.00
All materials and state and national dues will be funded from these dues and from fundraisers.
 - c. Fundraisers
 1. Fundraisers must be approved by the sponsor and appropriate administration.
 2. All members will be required to participate in club fundraisers.
6. Process of amending the by-laws
 - a. Any request for amendments should be presented to club's advisor.